

# UN HABITAT

FOR A BETTER URBAN FUTURE

## Call for Expression of Interest (EOI) for Sub-Grantees for implementing Global Sanitation Fund (GSF) Programme

**Date of First Publication: 13 January 2011**

The United Nations Human Settlement Programme (UN-Habitat) being an Executing Agency (EA) for Global Sanitation Fund, which is a Water Supply and Sanitation Collaborative Council (WSSCC) Programme, is going to implement the hygiene and sanitation program in 5 districts namely **Arghakhanchi, Bajura, Bardiya, Sindhupalchowk and Sunsari** and 5 municipalities namely **Dharan, Gularia, Inaruwa, Itahari and Tikapur**. In this regard, UN-HABITAT is seeking an EXPRESSION OF INTEREST from interested organizations. The organizations eligible are Non Governmental Organizations (NGOs), Community Based Organizations (CBOs), private firms and local government bodies.

The EOI should contain, but need not be limited to the following:

1. A copy of the constitution and/or by-laws of the organization and a copy of the registration/incorporation of the entity as applicable;
2. The purpose, mission and objectives of the organization;
3. Information identifying the programmes and activities of the organization relevant to at least one of the following four major components in relation to sanitation and hygiene sector:
  - a. To stimulate community action for achieving Open Defecation Free (ODF) status.
  - b. Capacity development of stakeholders.
  - c. Strengthening of national sanitation sector strategy.
  - d. Knowledge management.
4. Any eligible organizations are open to express their interests for one or more components stated above.
5. Any National Level organizations must have partnership with local organization based in targeted districts while submitting their interest.
6. Local based organizations can have partnership with any National level organization in case the local organizations have limited capacity while submitting their interest.
7. Any eligible organizations may enter into Joint Venture agreements for strengthening their capacity so as to effectively implement the programme.
8. The eligible organizations should clearly propose the name of districts where they are willing to work among the five programme districts.
9. Evidences reflecting the strengths of the organization at the local, regional or national level;
10. Copies of annual (or other) reports of the organization for the past two years, with financial statements and a list of financial sources;
11. Organizational structure; experience and qualification of key professional staff and infrastructure facilities of the organization.

Organizations interested should submit their EXPRESSION OF INTEREST (in ENGLISH) along with supporting documents addressing to **Project Manager, Global Sanitation Fund Programme, United Nations Human Settlements Programme (UN-Habitat), P.O.Box 107, Pulchowk Lalitpur, Nepal.**

The EOI can be submitted electronically (preferable) at [gfs.nepal@unhabitat.org.np](mailto:gfs.nepal@unhabitat.org.np) or in hard copies. The total file size of the electronic copies to be within the limit of 5 MB. The EOI (Either in electronic or hard copy) should reach the above mentioned address not later than **28th January 2011 by 15:00 hrs**

### **For further information on GSF Programme**

Please visit the website: [www.unhabitat.org.np/gsf](http://www.unhabitat.org.np/gsf) or  
[www.wsscc.org/global-sanitation-fund/opportunities](http://www.wsscc.org/global-sanitation-fund/opportunities)

*Note: Telephone enquires will not be entertained. If you have any queries please communicate through the email as mentioned above.*

