Using the Message function on the online Members’ Community platform

1. Log in to the Members’ Community Page.

2. Once logged in, click on the ‘Members Directory’ tab. You should see this page below:

3. In the search bar, located on the top left-hand side of the page, type in the name of the person you would like to send a message to:
4. Hover over the contact's record using your cursor. You will see a pop-up box. Click ‘Message’ at the bottom of this box:

5. After clicking ‘Message’, another pop-up box will appear, prompting you to write your message.

6. Once you have finished writing your message, click ‘Post’ to send your message.
7. If you wish to send a message to a large group of people (for example, canvassing during elections), you can use the filter option located on the left-hand side of the Directory page. For example, if you wish to send a message to members in Afghanistan, you can click on the ‘Country of residence’ filter and select Afghanistan and the Directory will only pull up the contact details of the members in Afghanistan, as seen below:

Note however that currently, there isn’t an option to send a message to multiple members at the same time – you can only send a message to one member at a time.

If you have any further questions, please send an email to members@wsscc.org.