

## TERMS OF REFERENCE FOR WSSCC National Coordinators

WSSCC is a unique organisation in the WASH sector. Hosted and administered within UNOPS, it has its own governing body, high operational independence and flexibility, a large and varied membership, and a 'light touch' in-country footprint. Based on historic strengths and mandates and cognisant of the Sustainable Development Goals (SDGs), WSSCC estimates that it adds value to the global WASH sector in several specific ways:

- Its focus on sanitation and hygiene, manifested in particular through its hosting of the sector's only exclusive financing mechanism for sanitation, the Global Sanitation Fund (GSF) established in 2008.
- Its mandate and expertise to facilitate and strengthen enabling environments through collaboration, coordination and convening at local, national, regional and global levels
- Its focus and expertise on addressing equality and non-discrimination (EQND) and in particular menstrual hygiene management (MHM) within sanitation and hygiene programming in both policy and practice
- Its tradition of 'listening', through extensive consultation exercises, to ensure voice for those usually not heard
- Its focus on innovation and advocacy, pushing the boundaries of the sector and beyond

The ultimate goal of WSSCC's work as stipulated in the Strategic Plan 2017-2020 is to contribute significantly to the achievement of SDG target 6.2<sup>1</sup>, therewith impacting on a range of other Sustainable Development Goals<sup>2</sup>.

WSSCC works through an integrated approach which is centred on an ambitious vision of using targeted investments in collective behaviour change and strengthening national and local enabling environments, combined with strategically convening and influencing partners, to catalyse and drive achievement of adequate and equitable sanitation and hygiene for all<sup>3</sup>.

WSSCC, through its membership, National Coordinators, GSF implementing partners, Programme Coordinating Mechanisms, and its Secretariat will work at four principal levels (subnational, national, regional, global) to affect change in 6 related outcome areas:

1. Achieve entire administrative areas that are open defecation free through a range of collective behaviour change activities at scale, including in public spaces and extra-household settings, therewith providing momentum and Proof of Concept that total coverage is possible and affordable;
2. Support local stakeholders and work with partners to gradually achieve SDG 6.2 in these administrative areas, i.e. safe, equal and sustained access to sanitation and hygiene for

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<sup>1</sup> By 2030, achieve access to adequate and equitable sanitation and hygiene for all and end open defecation, paying special attention to the needs of women and girls and those in vulnerable situations.

<sup>2</sup> Notably SDG 3 on good health and well-being, SDG 4 on quality education, SDG 5 on gender equality, SDG 10 on reduced inequalities and SDG 13 on climate action, all of which are referenced in the WSSCC Results Framework.

<sup>3</sup> Of the **4.5 billion** people who do not have safely managed sanitation, **2.3 billion** still do not have basic sanitation services.

everyone with emphasis on women and girls and people in vulnerable situations, and including menstrual hygiene management practices;

3. Influence, advocate and work with government stakeholders, members and other partners to ensure a national policy environment that applies EQND principles and facilitates achievement of SDG target 6.2, including appropriate policies, strategies, budgets, and monitoring and reporting systems that facilitate inclusive participation;
4. Influence other partners, including UN agencies, international NGOs, bi-lateral donors, foundations and businesses at all levels from in and outside the WASH sector to increase their efforts or focus their resources and activities to help countries achieve SDG target 6.2;
5. Support national and local civil society, including NGOs, community-based organisations, faith groups, organisations representing disadvantaged populations etc., to engage in sector coordination processes, influence decision making, and/or track progress against goals and commitments;

and through these combined efforts:

6. Ignite, support and sustain a movement aimed at nationwide, regional and then global achievement of SDG 6.2

As the 6 outcome areas above are closely interlinked and activities in one area can affect outcomes in another, WSSCC aims to work across all areas. However, resource and other constraints may not make this possible in all countries where WSSCC engages. In order to ensure the most appropriate, cost-effective and value-adding engagement, it is therefore imperative that for each country where WSSCC works, a specific **Country Engagement Plan (CEP)** is developed based on a multi-step process of sector reviews, partner and member consultations and programme evaluations.

These CEPs are country specific strategic plans for WSSCC's actions in each country over the next three years, in line with the new WSSCC integrated approach and informed by the WSSCC Strategic Plan 2017-2020. CEPs will ensure that WSSCC's contributions add value to the national sanitation and hygiene sector, fulfill locally identified needs and build on existing structures, institutions and networks. They will describe key intended outcomes and outputs of WSSCC's engagements in a given country over the next three years, and the main activities and key partnerships that will lead us there.

### **WSSCC 2019- 2020 Priorities**

As a matter of priority, in 2019-2020 WSSCC will develop Country Engagement Plans for all current focus countries; and will ensure that all GSF EAs and IPs are trained on 1) how to practically **integrate EQND into CLTS-type programmes**, and 2) how to integrate or layer the three pillars of WSSCC's approach to **Menstrual Hygiene Management** onto ongoing GSF-supported programmes. It will continue ongoing work in both MHM policy advocacy and training of trainers at the national and regional levels.

## **The National Coordinator**

In line with the integrated approach to WSSCC work in country, the role of the National Coordinator is critical in ensuring that proper integration takes place in the various interventions that WSSCC has in each country. This has therefore necessitated the appointment of National Coordinators for a period of 3 years.

The position of the National Coordinator will be a voluntary appointment, to which no rights of employment or automatic extension are linked, but for which an honorarium will be accorded. In addition, the National Coordinator's organization will receive institutional support for an agreed period of National Coordinators' appointment. This is institutionalized through a UNOPS Grant Support Agreement (GSA) with the NC's local employer. These grant funds are intended to facilitate the NC's coordination and strategic role, and where appropriate engage the organization's administrative resources and an NC assistant.

The Institutional grant will be from the onset of the appointment and last the entire period of the appointment. This will include the NC honoraria and NC assistant, overhead/administrative costs and agreed upon listed activities costs. Some of the expected deliverables for the NC may include the following;

- 1) To convene around sector issues such as EQND, MHM, safely managed sanitation and advocacy providing a platform for sector exchanges, learning and networking
- 2) To lead consultations with WSSCC stakeholders (EA/PCM/CPM/Members) in the country to understand the integrated approach and how it fits into the national frameworks and strategies
- 3) To lead sector consultations with partners, WASH sector members and other relevant groups to initiate the development and/or implement the Country Engagement Plan
- 4) To host coordination meetings in line with the WSSCC integration process and implementation of the strategy (e.g. PCM or membership meetings)
- 5) To mobilize WSSCC members to participate and contribute to various sector activities and lead in the CEP implementation
- 6) To attend relevant sector events and coordination meetings (on behalf of WSSCC) at the national level and, where directly requested, at the international level
- 7) To maintain regular communications with the secretariat, partners and WSSCC members
- 8) To provide updates and progress reports to the Secretariat as and when requested

The Country Engagement Plans will inform continued WSSCC engagement in the country though out 2019-2020. Outputs and activities flowing from the Country Engagement Plans will be assessed and funded based on the availability of resources in relevant budget lines within the Regional units at the WSSCC Secretariat. In order to establish proper use of the institutional grants, WSSCC will expect periodic progress updates from the National Coordinator and a financial report detailing use of the funds from the receiving organization by the end of the GSA term.

In addition, if the National Coordinator is not able to devote sufficient time or effort to performing (some of) the duties laid out in the ToR, the Executive Director reserves the right to invite the National Coordinator to step down, and request UNOPS to terminate the GSA with the local NGO, accordingly.

**Secretariat support:**

The National Coordinator will receive first line of support and oversight regarding the CEP development and implementation from the West and Central Africa Regional Unit. The Regional Unit will work closely with the Technical Support Unit to provide technical support on issues such as WASH, EQND, MHM, LNOB during the development and implementation of the CEP.